

Dana-Farber Cancer Institute | Mass General Brigham
Associate Vice President, Information Services (Division of Philanthropy, Dana-Farber Cancer Institute)
Position Location – Remote*

Mass General Brigham Information Services provides resources and services to the Dana-Farber Cancer Institute. Information Services is staffed by Mass General Brigham on behalf of Dana-Farber. This is a unique, matrixed relationship between the Boston, Massachusetts-based organizations which supports the overall relationship between Dana-Farber and Brigham and Women’s Hospital, a founding member of Mass General Brigham.

Mass General Brigham and Dana-Farber Cancer Institute are searching for a strategic, experienced, and progressive technology executive to join its team as Associate Vice President of Information Services (Division of Philanthropy, Dana-Farber Cancer Institute). The position is assigned to Dana-Farber Cancer Institute and works exclusively with Division of Philanthropy constituents. Information Services for the Division of Philanthropy focus on fundraising-related technology needs, as distinct from more generalized technology needs addressed by the Institute’s broader Information Services function.

The Division of Philanthropy at Dana-Farber has a tradition of excellence and is regarded as one of the best programs in the country. With the public announcement of The Dana-Farber Campaign, the Division is poised to elevate philanthropy to new levels in order to provide critical support for the Institute’s unique blend of patient care and world-class research that will benefit the entire Institute community, patients, and families. This is a unique opportunity to leverage a successful track record of professional experience in information services with a blend of emotional intelligence, leadership, sophistication, creativity, and analytic capabilities to make an indelible impact on the future of the philanthropy program at Dana-Farber Cancer Institute.

With a strong foundation replete with an amazing team and leaders, and millions of donor records representing every state in the country as well as international sources, the Division of Philanthropy and broader Dana-Farber Cancer Institute have embarked upon an ambitious, multi-year fundraising effort to change the future of cancer research and care: The Dana-Farber Campaign. This \$2 billion campaign is the largest in the Institute’s history and one of the largest ever in the U.S. focused solely on cancer. The Dana-Farber Campaign, which was launched publicly in May 2021, benefits from the full participation and strategic investment of the highest levels of Dana-Farber leadership, including the President and CEO and Board of Trustees. Trustees are fully vested in the campaign and an active campaign cabinet is in place, led by two devoted and engaged leaders and a cadre of extraordinary volunteer leaders.

The Dana-Farber Cancer Institute continues to evolve in how it supports and champions the groundbreaking professionals driving new paradigms of discovery and treatment. The Institute is brimming with excitement given the powerful combination of this revolutionary science, the growing momentum of various philanthropic initiatives, and the infusion of new strategic leadership throughout the organization – including among the most senior leaders of the Division of Philanthropy, as well as those of Mass General Brigham, to which Dana-Farber outsources information services. Building on a successful past, the Division of Philanthropy is embracing a culture of change and calculated risk-taking consistent with the pioneering spirit of scientific colleagues, and bringing greater rigor and innovation to its work. The division is adding new resources and adapting its structure to match a sophisticated and growing donor base, including optimizing analytics, enhancing responsiveness to consumer behaviors, and honing skillsets that will help support the philanthropy program well into the future. The Division of Philanthropy is indeed taking its program to new levels of achievement in service to patients and families.

In the last three fiscal years, the Division of Philanthropy has secured record-levels of philanthropic support from a generous community of donors to provide critical resources for a wide range of programs and initiatives.

Amid this context of existing preeminence, investment in the future, and growth, Dana-Farber Cancer Institute and Mass General Brigham seek an Associate Vice President of Information Services (Division of Philanthropy, Dana-Farber Cancer Institute). Reporting directly to the Chief Information Officer and Vice

President of Information Services at Dana-Farber Cancer Institute, with a dotted-line reporting relationship to the Institute's Senior Vice President and Chief Philanthropy Officer, the Associate Vice President of Information Services is responsible for the vision, strategy, and operational leadership for technology solutions that will keep Dana-Farber at the forefront of a competitive philanthropic marketplace.

This AVP manages a team of site-based technology staff embedded in the Division of Philanthropy, including 3 to 5 direct reports and 20 full-time employees overall, who implement new solutions, provide exceptional customer support, and adhere to Information Services ITIL standards for managing software and hardware solutions. IS supports applications, associated devices, and processes related to donor management and revenue generation. IS provides a range of services to assist with achievement of revenue goals and operational efficiencies by focusing on maintaining strong relationships, understanding priorities, and bringing solutions forward. The teams have broad and deep IT expertise customized for the ever-changing Dana-Farber Philanthropy environment. This position will evaluate current Information Services and create and execute approved plans to support the Division of Philanthropy in broadening and diversifying the donor base.

While Dana-Farber and Mass General Brigham will consider a broad range of backgrounds, the ideal candidate will have the following qualifications/experience:

- Passionate about the mission of Dana-Farber Cancer Institute and able to authentically engage and inspire others as a senior representative of the organization.
- Ten or more years of progressive technology leadership experience in a highly complex organization, including five or more years of directly managing technology staff. Previous experience with matrixed organizational models would be helpful.
- Key knowledge areas include data management and analytics, data standards and security as related to healthcare environments (HIPAA-protected information), and technology solutions that will support and enhance fundraising efforts.
- Demonstrated commitment to equity, diversity, and inclusion; culturally competent with respect to issues such as racial, cultural, religious, sexual, and gender identity.
- Ability to lead, recruit, evaluate, and develop a diverse team of technology professionals and contribute to the ongoing fostering of a high-functioning, results-oriented team. Track record of maintaining best practices, clear goals, and shared accountability.
- Knowledge of and experience in developing strategic and tactical plans. A proven record of leading strategic change initiatives in a manner consistent with organizational culture and values.
- Demonstrated competence in selecting and implementing technology solutions.
- Experience facilitating business process redesign and process improvement.
- Successful track record of improving online fundraising, business intelligence tools, data management, and related technology services, as well as experience with Blackbaud, Salesforce, or other philanthropy applications.
- Grounding in financials and budget management.

* This position is considered remote (effective Monday, September 13, 2021), up to 1 day in the office at 10 Brookline Place, Brookline, MA each week. Employees may work remotely from all states, except OH, WY, WA, ND, Puerto Rico, and the US Virgin Islands.

Dana-Farber Cancer Institute and Mass General Brigham have retained the Diversified Search Group to assist in this confidential search process. Inquiries, nominations, and applications (current resumes and cover letters) should be directed via email to:

Gerard F. Cattie, Jr.
Managing Director
DSG Fundraising & Advancement Practice Leader
Diversified Search Group

The Chrysler Building, 405 Lexington Avenue, 49th Floor, New York, New York 10174
gerard.cattie@divsearch.com | 212.542.2587

Dana-Farber Cancer Institute Inclusion, Diversity, and Equity Commitment Statement

At Dana-Farber Cancer Institute, we work every day to create an innovative, caring, and inclusive environment where every patient, family, and staff member feels they belong. As relentless as we are in our mission to reduce the burden of cancer for all, we are equally committed to diversifying our faculty and staff. Cancer knows no boundaries and when it comes to hiring the most dedicated and diverse professionals, neither do we. If working in this kind of organization inspires you, we encourage you to apply.

Dana-Farber Cancer Institute is an equal opportunity employer and affirms the right of every qualified applicant to receive consideration for employment without regard to race, color, religion, sex, gender identity or expression, national origin, sexual orientation, genetic information, disability, age, ancestry, military service, protected veteran status, or other groups as protected by law.

Division of Philanthropy Inclusion, Diversity, and Equity Commitment Statement

We're stronger together.

In the Division of Philanthropy, we believe in the power of different voices. We encourage authenticity and diversity of every individual within our community. Our collective voices – donors, volunteers, staff, and patients alike – allow us to work together towards a world without cancer. Committed to being a place of inclusivity, belonging, and change, these are our core values.

Benefits Package

Mass General Brigham offers a competitive benefits package, including generous healthcare and retirement plans, at minimum 2-weeks of vacation time, in addition to 9 paid holidays, a flexible work environment, and work/life balance. MGB also provides an array of professional development opportunities. All benefits subject to MGB changes.